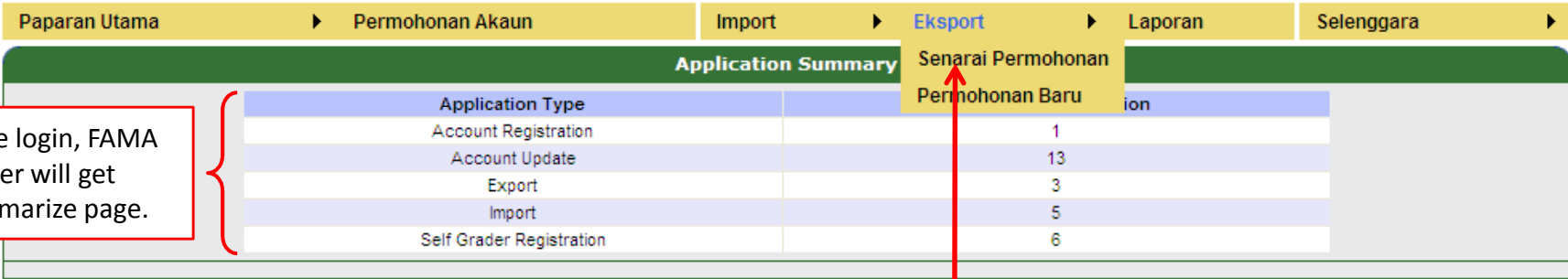




VERIFICATION & APPROVAL PROCESS of 3P Application - Export

VERIFICATION & APPROVAL PROCESS of 3P Application - Export

- FAMA Officer needs to login into eSijil 3P System to verify and approved the 3P Application for Export.



Once login, FAMA officer will get summarize page.

Application Summary		Senarai Permohonan Permohonan Baru
Application Type		
Account Registration		1
Account Update		13
Export		3
Import		5
Self Grader Registration		6

1. Click on menu "Eksport".
2. Click on sub menu "Senarai Pemohonan"

VERIFICATION & APPROVAL PROCESS of 3P Application - Export

1. All the 3P Application for Export will be tagged and stored according the Status

Paparan Utama	▶ Permohonan Akaun	Import	▶ Eksport	▶ Laporan	Selenggara	▶		
Permohonan Pematuhan 3P Eksport								
Draf [40]	Permohonan Baru [3]	Permohonan Dalam Proses [4]	Permohonan Lulus [1]					
Permohonan Gagal [0]	Permohonan Batal [0]	Permohonan Lengkap [2]	Permohonan Ditolak - MAQIS [0]					
Carian								
Permohonan Pematuhan 3P Export								
No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
	D110708EIPF0018	08-07-2011 03:50 PM	26-07-2011		TEST USER ECHAM	Buah-Buahan Segar	Ya	
	D110708EJBH0040	06-07-2011 03:44 PM	07-07-2011		SOUTHERN FORWARDTRAN SDN BHD	Buah-Buahan Segar	Ya	
	D110708EJBH0045	06-07-2011 03:29 PM	07-07-2011		PROGRESS FORWARDING AGENCY	Sayur Segar	Ya	

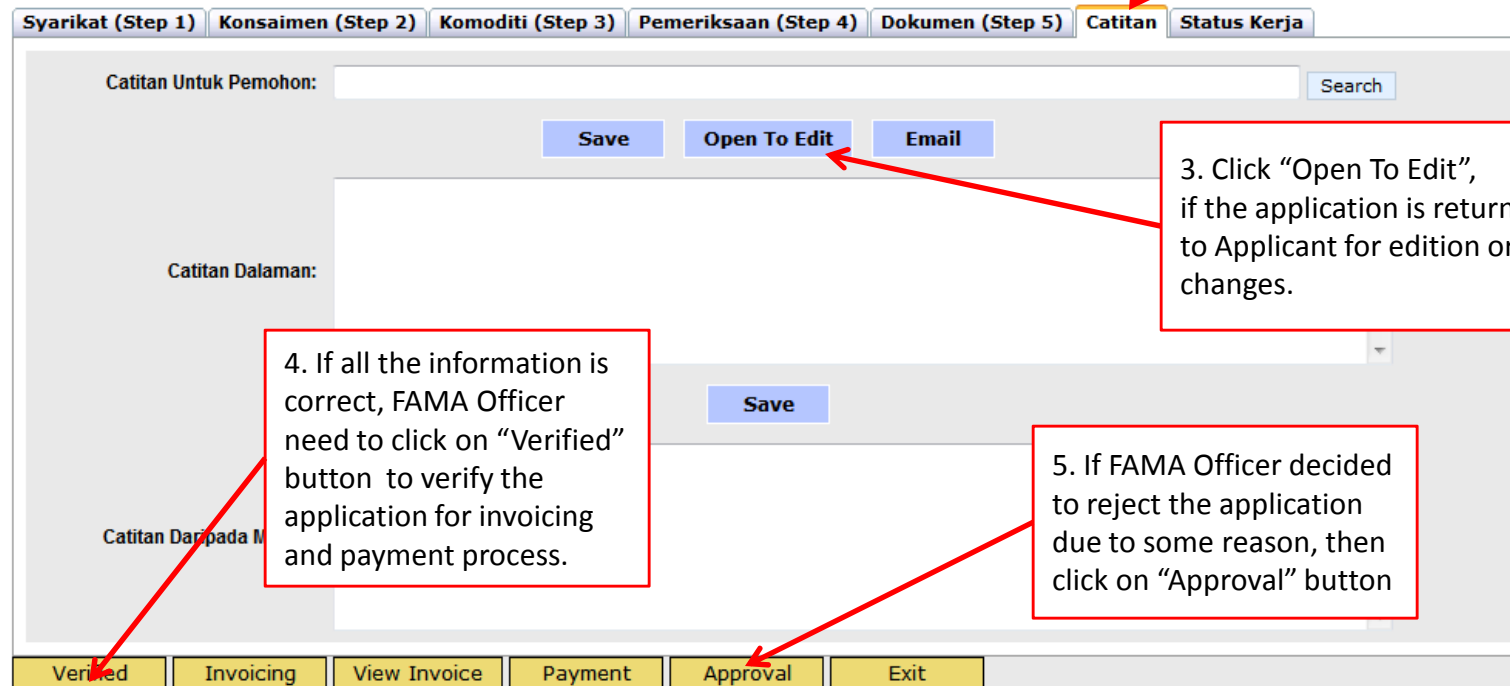
3. Click on "No Permohonan" from the listing displayed to start verify the 3P Application

2. By default system will display the listing of new 3P Applications from the "Permohonan Baru" status

VERIFICATION & APPROVAL PROCESS of 3P Application - Export

1. FAMA Officer needs to check the application according to the Steps.

2. Under "Catitan" Tab, FAMA Officer can add in any remarks for the application



3. Click "Open To Edit", if the application is return to Applicant for edition or changes.

4. If all the information is correct, FAMA Officer need to click on "Verified" button to verify the application for invoicing and payment process.

5. If FAMA Officer decided to reject the application due to some reason, then click on "Approval" button

VERIFICATION & APPROVAL PROCESS of 3P Application - Export, Verified

Orang Dihubungi (2) (Contact Person)	Tel : H/P :	Orang Dihubungi (2) (Contact Person)	Tel : H/P : E-mel :
Faks (Fax)		Faks (Fax)	
No. Kelulusan Pelabelan (Jika ada) (Labeling Approval No. applica...)			
No. Lesen (Licence)		Pemohon (Applicant)	
Tarikh Tamat Lesen (Licence Expiry Date)		Nama Pemohon (Applicant Name)	testuser *
Jenis Syarikat (Company Type)	-- Sila Pilih --	No. Kad Pengenalan/No. Passport	821207105167 *
Ejen (Agent)		Pakcer (Packer)	
Nama Ejen (Agent Name)	ECHAM FWDG & SHP	Nama Pakcer (Packer Name)	PACKING SVCS SDN BHD *
Kod Ejen (Agent Code)	BZ7777 *	ROC/ROB	123456A
Alamat Ejen (Agent Address)	BANDAR BUKIT TINGGI	Alamat Pembungkus (Packer Address)	BANDAR BUKIT ITNGGI
Negara (Country)	MY - MALAYSIA	Negara (Country)	MY - MALAYSIA

After FAMA Officer click Verified button, system will generate draft Application number to "Permohonan" Application number.

Application No. generated as P110710EIPF0001

[Close](#)

VERIFICATION & APPROVAL PROCESS of 3P Application - Export, Reject

Pematuhan 3P - Kelulusan (Approval)							
No. Permohonan (Application No.)	D110708EIPF0018			Tarikh Permohonan (Application Date)	08-07-2011 03:50 PM		
Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA			Status Permohonan (Application Status)	Permohonan Baru (New Incoming Application)		
Nama Syarikat (Company Name)	TEST USER ECHAM 123456B (B123456B)			No. Sijil (Certification No.)	<input type="text"/>		
Diluluskan Oleh (Approved By)				Tarikh Lulus (Approve Date)			
Ditolakkan Oleh (Rejected By)				Tarikh Tolak (Reject Date)			
Dibatalkan Oleh (Canceled By)				Tarikh Batal (Cancel Date)			

Maklumat Komoditi (Commodity Details)							
No.	Item No.	Nama Komoditi	Kategori	Saiz	Varieti	Gred Keseluruhan	Approval Code
1	1	Tembikai (Watermelon)	Buah-Buahan Segar	M			

Catitan Penilaian (Verification Remark)	
Catitan Penilaian	<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <div style="text-align: right; margin-top: 5px;"> <input type="button" value="Search"/> </div>
<input type="button" value="Save Remark"/>	
<input type="button" value="Approve"/> <input type="button" value="Reject"/>	

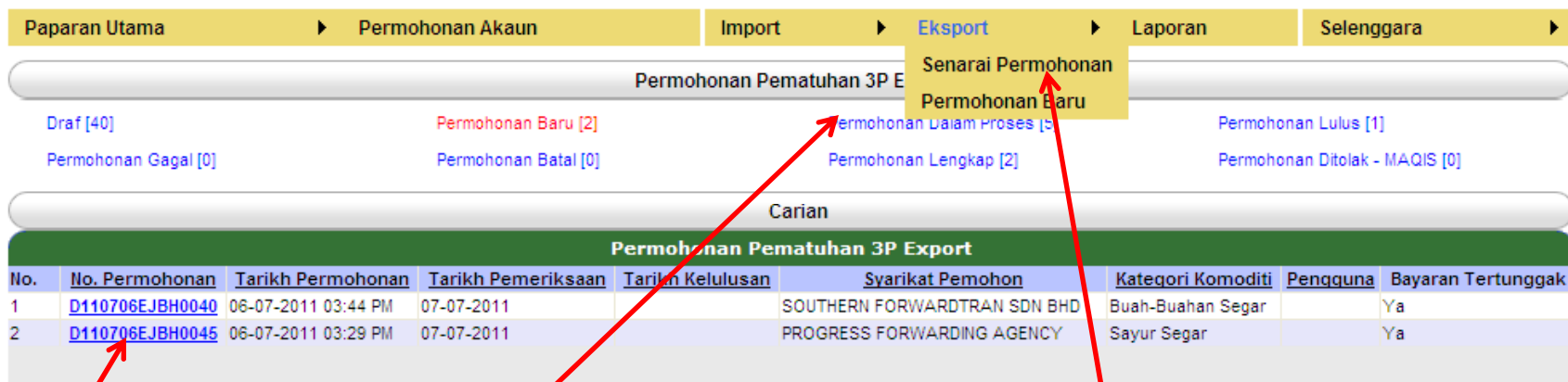
2. After enter the remarks, FAMA Officer can reject application by click on "Reject" button

1. FAMA Officer need to enter the remarks then click "Save Remark". before reject.



VERIFICATION & APPROVAL PROCESS of 3P Export Application - Invoicing & Payment

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Generate Invoice



The screenshot shows the navigation menu with 'Eksport' selected. A dropdown menu is open, showing 'Senarai Permohonan' and 'Permohonan Baru'. Below the menu, there are counts for various application statuses: 'Permohonan Dalam Proses [3]', 'Permohonan Lulus [1]', 'Permohonan Ditolak - MAQIS [0]', 'Permohonan Baru [2]', and 'Permohonan Batal [0]'. A search bar is present above a table titled 'Permohonan Pematuhan 3P Export'.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110706EJBH0040	06-07-2011 03:44 PM	07-07-2011		SOUTHERN FORWARDTRAN SDN BHD	Buah-Buahan Segar	Ya	
2	D110706EJBH0045	06-07-2011 03:29 PM	07-07-2011		PROGRESS FORWARDING AGENCY	Sayur Segar	Ya	

4. Click on "No Permohonan" from the listing displayed to do the invoice and payment for the 3P Application

3. All the verified 3P Applications for Export will be tagged and stored according in the "Permohonan Dalam Proses"

Click on "Permohonan Dalam Proses"

1. Click on menu "Eksport".
2. Click on sub menu "Senarai Permohonan"

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Generate Invoice

<i>(Contact Person)</i>	H/P : <input type="text"/>	<i>(Contact Person)</i>	H/P : <input type="text"/>
	E-mel : <input type="text"/>		E-mel : <input type="text"/>
Faks (Fax)	<input type="text"/>	Faks (Fax)	<input type="text"/>
No. Kelulusan Pelabelan (Jika ada) <i>(Labeling Approval No. (if applicable))</i>	<input type="text"/>		
No. Lesen <i>(Licence No.)</i>	<input type="text"/>	Pemohon (Applicant)	
Tarikh Tamat Lesen <i>(Licence Expiry Date)</i>	<input type="text"/>	Nama Pemohon <i>(Applicant Name)</i>	testuser *
Jenis Syarikat <i>(Company Type)</i>	-- Sila Pilih -- <input type="button" value="v"/>	No. Kad Pengenalan/No. Pasport <i>(IC No./Passport No.)</i>	821207105167 *
Ejen (Agent) <input type="button" value="Search"/>		Pembungkus (Packer) <input type="button" value="Search"/>	
Nama Ejen <i>(Agent Name)</i>	ECHAM FWDG & SHPG (M) SDN BHD *	Nama Pembungkus <i>(Packer Name)</i>	ECHAM PACKING SVCS SDN BHD *
Kod Ejen <i>(Agent Code)</i>	BZ7777 *	ROC/ROB	123456A
Alamat Ejen <i>(Agent Address)</i>	BANDAR BUKIT TINGGI	Alamat Pembungkus <i>(Packer Address)</i>	BANDAR BUKIT ITNGGI
Country	MY - MALAYSIA <input type="button" value="v"/>	Negara (Country)	MY - MALAYSIA <input type="button" value="v"/>
Negeri (State)	SELANGOR <input type="button" value="v"/>	Negeri (State)	SELANGOR <input type="button" value="v"/>
Bandar (City)	KLANG	Bandar (City)	KLANG
Poskod (Postcode)	40100	Poskod (Postcode)	40100
<input type="button" value="Save"/>		<input type="button" value="Next"/>	
<input type="button" value="Invoicing"/> <input type="button" value="View Invoice"/> <input type="button" value="Payment"/> <input type="button" value="Approval"/> <input type="button" value="Exit"/>			

5. Click on "Invoicing" button to do invoice

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Generate Invoice

Pematuhan 3P - Invois (Invoice)														
No. Permohonan <small>(Application No.)</small>	P110710EIPF0001		Status Permohonan <small>(Application Status)</small>	Permohonan dalam proses (Application in Process)										
Nama Syarikat <small>(Company Name)</small>	TEST USER ECHAM		Tarikh Permohonan <small>(Application Date)</small>	08-07-2011 03:50 PM										
No.	No. Invois	Tarikh Invois	Jumlah	Disediakan Oleh	Bayar									
1	INV110708E0018-1	08-07-2011	2.00	testusercham	NO									
Tarikh Pemeriksaan <small>(Inspection Date)</small>		26-07-2011	Masa Pemeriksaan <small>(Inspection Time)</small>		12:00									
Hari bekerja <small>(Working days)</small>		NO	Kurang Daripada 24 Jam <small>(Less than 24 Hours)</small>		NO									
		1000 kilogram pertama RM 2			1000 kilogram tambahan RM 1									
Butiran Fi (Details of Fees)		Remarks			RM									
<div style="border: 1px solid red; padding: 5px; width: fit-content;">6. Fill up the invoice data entry</div>	a) Pemeriksaan pematuhan <small>(Conformity inspection)</small>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e1eef6;"> <th>No.</th> <th>Lot No.</th> <th>Nama Komoditi</th> <th>Kategori</th> <th>Jumlah Kuantiti</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>Watermelon</td> <td>Buah-Buahan Segar</td> <td>100.00 KGM</td> </tr> </tbody> </table>	No.	Lot No.	Nama Komoditi	Kategori	Jumlah Kuantiti	1	1	Watermelon	Buah-Buahan Segar	100.00 KGM	<input type="text" value="2.00"/> <input type="checkbox"/> Dikecualikan daripada invois (Exclude from invoice)	
	No.	Lot No.	Nama Komoditi	Kategori	Jumlah Kuantiti									
	1	1	Watermelon	Buah-Buahan Segar	100.00 KGM									
	b) Fi tambahan bagi pemeriksaan pematuhan semasa bukan waktu bekerja <small>Additional fee for conformity inspection during non-working hours</small>	Jam (Hours) <input type="text"/> Bilangan Pegawai (Number of officer) <input type="text"/>	<input type="text"/>											
c) Caj pengangkutan ke premis pengeksport bagi pemeriksaan pematuhan <small>Transportation charge to premises of exporter for conformity inspection</small>	Jarak (Distance) <input type="text"/> KM	<input type="text"/>												
d) Deposit Deposit	- Sila Pilih - <input type="text"/>	<input type="text"/>												
Total Invoice Amount				<input type="text"/>										
Total Need to Pay				<input type="text"/>										
<div style="border: 1px solid red; padding: 5px; width: fit-content; margin: 0 auto;">8. Click on "PDF" button to view invoice</div>														
<div style="border: 1px solid red; padding: 5px; width: fit-content; margin: 0 auto;">7. Click on "Save" button to generate invoice</div>														
<div style="display: flex; justify-content: center; gap: 10px;"> Save Reset Delete PDF Calculate </div>														
Application														



VERIFICATION & APPROVAL PROCESS of 3P Export Application - Generate Invoice



FAMA JOHOR
 NO.3, JALAN TEKNOLOGI 5
 TAMAN TEKNOLOGI JOHOR
 81400 SKUDAI JOHOR
 Tel: 07-5990033 Fax: 07-5995365

3P CONFORMITY INSPECTION INVOICE

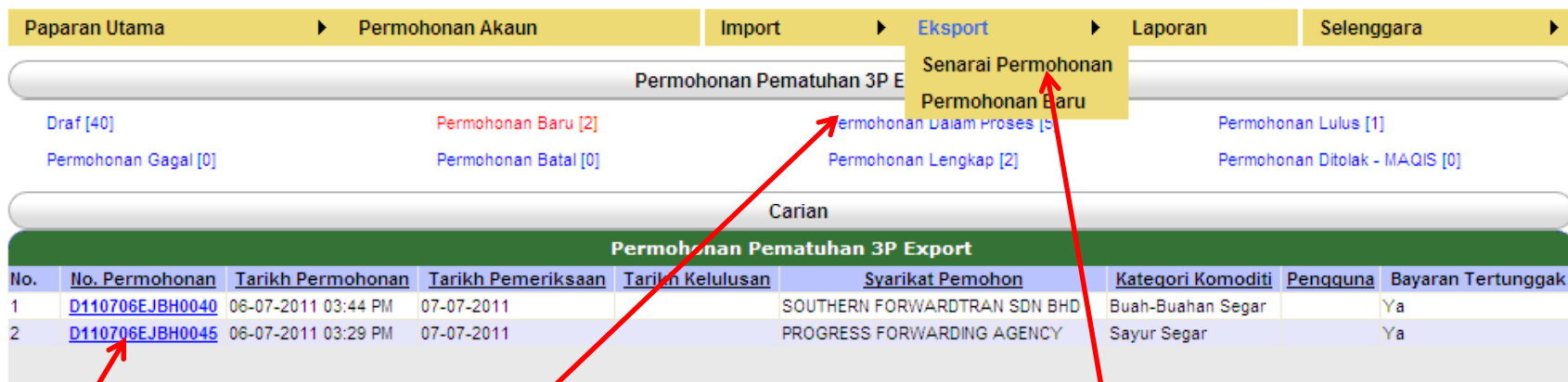
Bill To: DKSH TRANSPORT AGENCIES (M) SDN BHD (11915-V (A11915V)) Plo 419, Jalan Emas 2 Kawasan Perindustrian Pasir Gudang 81700 Pasir Gudang Johor 81700 Pasir gudang JOHOR	Invoice Date: 10-July-2011 Invoice No.: INV110710E0001-2 Payment Terms : Invoice Ref. no.: P110707EJBH0001
---	---

INVOICE DETAILS						Fee (RM)	Total Fee (RM)	
A. CONFORMITY INSPECTION FEE								
No.	Item No.	Commodity Name	Category	Commodity	Quantity			
1	1	Starfruit	Buah-Buahan Segar		50.00 KGM			
2	2	Eksotika pepaya	Buah-Buahan Segar		1,200.00 KGM			
					Total Quantity	1,250.00 KGM		
					First 1000 kilogram and below	1,000.00 KGM	4.00	
					Subsequent every 1000 kilogram	250.00 KGM	2.00	
							6.00	
B. ADDITIONAL FEE FOR CONFORMITY INSPECTION DURING NON-WORKING HOURS								
Inspection Date :		06-Jul-2011 (Working Day)		Inspection Time :		07:00		
No. of Officer:		1 Officers		X No. of hours inspect:		1 hours X RM 5.00 per hour		
							5.00	
C. TRANSPORTATION CHARGE TO PREMISES OF EXPORTER FOR CONFORMITY INSPECTION								
Total travel KM to client's inspection location:			2 KM					
1		Minimum transportation charge for first 100 km from the main or any branch office of the Authority				100.00		
2		Transportation charges after 101 km; No of KM:		6 KM X RM 0.70 per KM		0.00	100.00	
GRAND TOTAL CONFORMITY INSPECTION FEE							111.00	
LESS: DEPOSIT PAID FOR CONFIRMITY INSPECTION								
<input checked="" type="checkbox"/>		During Working Hours					<input type="checkbox"/>	
<input type="checkbox"/>		During Non-Working Hours					50.00	

THIS IS A COMPUTER GENERATED INVOICE, NO SIGNATURE IS REQUIRED
 IF YOU ARE MAKING PAYMENT BY CASH, PLEASE ASK FOR OFFICIAL RECEIPT
 ALL CHEQUE SHOULD BE CROSSED AND MADE PAYABLE TO :

Page 1 of 2
 10-Jul-2011

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Payment Entry



The screenshot shows the 'Eksport' menu with sub-items: 'Senarai Permohonan' and 'Permohonan Baru'. Below the menu is a search bar and a table of export applications.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110706EJBH0040	06-07-2011 03:44 PM	07-07-2011		SOUTHERN FORWARDTRAN SDN BHD	Buah-Buahan Segar	Ya	
2	D110706EJBH0045	06-07-2011 03:29 PM	07-07-2011		PROGRESS FORWARDING AGENCY	Sayur Segar	Ya	

4. Click on “No Permohonan” from the listing displayed to do the invoice and payment for the 3P Application

3. All the verified 3P Applications for Export will be tagged and stored according in the “Permohonan Dalam Proses”

Click on “Permohonan Dalam Proses”

1. Click on menu “Eksport”.

2. Click on sub menu “Senarai Permohonan”

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Payment Entry

<i>(Contact Person)</i>	H/P : <input type="text"/>	<i>(Contact Person)</i>	H/P : <input type="text"/>
	E-mel : <input type="text"/>		E-mel : <input type="text"/>
Faks (Fax)	<input type="text"/>	Faks (Fax)	<input type="text"/>
No. Kelulusan Pelabelan (Jika ada) <i>(Labeling Approval No. (if applicable))</i>	<input type="text"/>		
No. Lesen (Licence No.)	<input type="text"/>	Pemohon (Applicant)	
Tarikh Tamat Lesen <i>(Licence Expiry Date)</i>	<input type="text"/>	Nama Pemohon <i>(Applicant Name)</i>	<input type="text" value="testuser"/> *
Jenis Syarikat <i>(Company Type)</i>	-- Sila Pilih -- <input type="button" value="v"/>	No. Kad Pengenalan/No. Pasport <i>(IC No./Passport No.)</i>	<input type="text" value="821207105167"/> *
Ejen (Agent) <input type="button" value="Search"/>		Pembungkus (Packer) <input type="button" value="Search"/>	
Nama Ejen <i>(Agent Name)</i>	<input type="text" value="ECHAM FWDG & SHPG (M) SDN BHD"/> *	Nama Pembungkus <i>(Packer Name)</i>	<input type="text" value="ECHAM PACKING SVCS SDN BHD"/> *
Kod Ejen <i>(Agent Code)</i>	<input type="text" value="BZ7777"/> *	ROC/ROB	<input type="text" value="123456A"/>
Alamat Ejen <i>(Agent Address)</i>	<input type="text" value="BANDAR BUKIT TINGGI"/>	Alamat Pembungkus <i>(Packer Address)</i>	<input type="text" value="BANDAR BUKIT ITNGGI"/>
Country	MY - MALAYSIA <input type="button" value="v"/>	Negara (Country)	MY - MALAYSIA <input type="button" value="v"/>
Negeri (State)	SELANGOR <input type="button" value="v"/>	Negeri (State)	SELANGOR <input type="button" value="v"/>
Bandar (City)	<input type="text" value="KLANG"/>	Bandar (City)	<input type="text" value="KLANG"/>
Poskod (Postcode)	<input type="text" value="40100"/>	Poskod (Postcode)	<input type="text" value="40100"/>
<input type="button" value="Save"/>		<input type="button" value="Next"/>	
<input type="button" value="Invoicing"/> <input type="button" value="View Invoice"/> <input style="background-color: #FFD700;" type="button" value="Payment"/> <input type="button" value="Approval"/> <input type="button" value="Exit"/>			

5. Click on "Payment" button to do payment entry

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Payment Entry

Pematuhan 3P - Bayaran (Payment)								
Nama Syarikat <small>(Company Name)</small>	TEST USER ECHAM <input type="text" value="Search"/>	No. Resit(Receipt No.)	<input type="text" value="PYM110710IPF0001"/>					
ROC(ROC)	123456B (B123456B)	Tarikh Resit(Receipt Date)	<input type="text" value="10-07-2011"/>					
Resit Disediakan Oleh <small>(Receipt Prepared By)</small>	Administrator	Status Resit(Receipt Status)	New					
Resit Dibatalkan Oleh <small>(Receipt Canceled By)</small>		Tarikh Batal(Canceled Date)						
Invois (Invoice)								
<input type="checkbox"/>	No.	No. Invois	Tarikh Invois	Jumlah	Deposit	No. Permohonan	Disediakan Oleh	Bayar
<input checked="" type="checkbox"/>	1	INV110708E0018-1	08-07-2011	2.00	0	P110710EIPF0001	testusercham	NO
<input checked="" type="checkbox"/>	2	INV110710E0001-2	10-07-2011	62.00	50	P110710EIPF0001	Admin	NO
Jumlah Bayaran (Total Payment)		RM 64.00 + RM 50 (Deposit) = RM 114.00						
Jumlah Amaun Dibayar (Total Payment Amount)		<input type="text" value="64.00"/>						
Bayaran Mod (Mode of Payment)		== Sila Pilih == <input type="button" value="v"/>						
No. Cek/Wang Pos(Cheque/Money Order No.)		<input type="text"/>						
Catitan (Remarks)		<input type="text"/>						
		<input type="checkbox"/> Tiada Bayaran Dikenakan sehingga 30 Nov 2011						
		<input type="button" value="Save"/> <input type="button" value="New"/> <input type="button" value="Search"/> <input type="button" value="Cancel"/> <input type="button" value="PDF"/>						

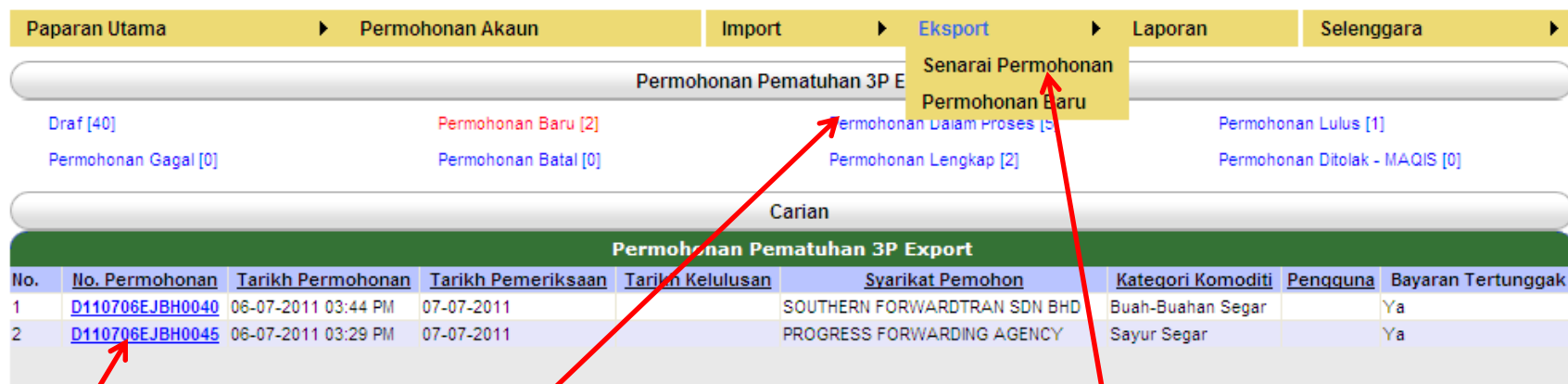
6. Fill up the payment data entry

8. Click on "PDF" button to view receipts

7. Click on "Save" button to generate receipts

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Approval

After the grading & inspection complete, the FAMA Officer who is in charged for approving the 3P Application needs to login to eSijil 3P system to approve the application



The screenshot shows the eSijil 3P system interface. The main navigation bar includes 'Paparannya Utama', 'Permohonan Akaun', 'Import', 'Eksport', 'Laporan', and 'Selenggara'. The 'Eksport' menu is expanded, showing sub-menus: 'Senarai Permohonan', 'Permohonan Baru', 'Permohonan Dalam Proses [3]', and 'Permohonan Lengkap [2]'. Below the navigation bar, there are statistics for 'Permohonan Pematuhan 3P Export' with counts for 'Draf [40]', 'Permohonan Baru [2]', 'Permohonan Dalam Proses [3]', 'Permohonan Lulus [1]', 'Permohonan Gagal [0]', 'Permohonan Batal [0]', 'Permohonan Lengkap [2]', and 'Permohonan Ditolak - MAQIS [0]'. A search bar labeled 'Carian' is present. Below the search bar is a table titled 'Permohonan Pematuhan 3P Export' with columns: No., No. Permohonan, Tarikh Permohonan, Tarikh Pemeriksaan, Tarikh Kelulusan, Syarikat Pemohon, Kategori Komoditi, Pengguna, and Bayaran Tertunggak. Two rows of data are visible, with red arrows pointing from the 'No. Permohonan' column to the 'Eksport' menu and from the 'Syarikat Pemohon' column to the 'Permohonan Dalam Proses' sub-menu.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110706EJBH0040	06-07-2011 03:44 PM	07-07-2011		SOUTHERN FORWARDTRAN SDN BHD	Buah-Buahan Segar	Ya	
2	D110706EJBH0045	06-07-2011 03:29 PM	07-07-2011		PROGRESS FORWARDING AGENCY	Sayur Segar	Ya	

4. Click on "No Permohonan" from the listing displayed to approve application

3. All the 3P Applications for Export will be tagged and stored according in the "Permohonan Dalam Proses" status after grading & inspection completed

Click on "Permohonan Dalam Proses"

1. Click on menu "Eksport".
2. Click on sub menu "Senarai Permohonan"

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Approval

	NIP : <input type="text"/>		NIP : <input type="text"/>
	E-mel : <input type="text"/>		E-mel : <input type="text"/>
Faks (Fax)	<input type="text"/>	Faks (Fax)	<input type="text"/>
No. Kelulusan Pelabelan (Jika ada) <i>(Labeling Approval No. (if applicable))</i>	<input type="text"/>		
No. Lesen (Licence No.)	<input type="text"/>	Pemohon (Applicant)	
Tarikh Tamat Lesen <i>(Licence Expiry Date)</i>	<input type="text"/>	Nama Pemohon <i>(Applicant Name)</i>	<input type="text" value="testuser"/> *
Jenis Syarikat <i>(Company Type)</i>	<input type="text" value="-= Sila Pilih =-"/> ▾	No. Kad Pengenalan/No. Pasport <i>(IC No./Passport No.)</i>	<input type="text" value="821207105167"/> *
Ejen (Agent) <input type="button" value="Search"/>		Pembungkus (Packer) <input type="button" value="Search"/>	
Nama Ejen <i>(Agent Name)</i>	<input type="text" value="ECHAM FWDG & SHPG (M) SDN BHD"/> *	Nama Pembungkus <i>(Packer Name)</i>	<input type="text" value="ECHAM PACKING SVCS SDN BHD"/> *
Kod Ejen <i>(Agent Code)</i>	<input type="text" value="BZ7777"/> *	ROC/ROB	<input type="text" value="123456A"/>
	<input type="text" value="BANDAR BUKIT TINGGI"/>	Alamat Pembungkus <i>(Packer Address)</i>	<input type="text" value="BANDAR BUKIT ITNGGI"/>
	<input type="text" value="MY - MALAYSIA"/> ▾	Negara (Country)	<input type="text" value="MY - MALAYSIA"/> ▾
	<input type="text" value="SELANGOR"/> ▾	Negeri (State)	<input type="text" value="SELANGOR"/> ▾
Bandar (City)	<input type="text" value="KLANG"/>	Bandar (City)	<input type="text" value="KLANG"/>
Poskod (Postcode)	<input type="text" value="40100"/>	Poskod (Postcode)	<input type="text" value="40100"/>
<input type="button" value="Save"/>		<input type="button" value="Next"/>	
<input type="button" value="Invoicing"/> <input type="button" value="View Invoice"/> <input type="button" value="Approval"/> <input type="button" value="Exit"/>			

5. Click on "Approval" button to approve or reject application

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Approval

Pematuhan 3P - Kelulusan (Approval)							
No. Permohonan (Application No.)	D110708EIPF0018			Tarikh Permohonan (Application Date)	08-07-2011 03:50 PM		
Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA			Status Permohonan (Application Status)	Permohonan Baru (New Incoming Application)		
Nama Syarikat (Company Name)	TEST USER ECHAM 123456B (B123456B)			No. Sijil (Certification No.)	<input type="text"/>		
Diluluskan Oleh (Approved By)				Tarikh Lulus (Approve Date)			
Ditolakkan Oleh (Rejected By)				Tarikh Tolak (Reject Date)			
Dibatalkan Oleh (Canceled By)				Tarikh Batal (Cancel Date)			

Maklumat Komoditi (Commodity Details)							
No.	Item No.	Nama Komoditi	Kategori	Saiz	Varieti	Gred Keseluruhan	Approval Code
1	1	Tembikai (Watermelon)	Buah-Buahan Segar	M			

6. If all the information is correct, FAMA Officer needs to click on "Approve" button to approved the application.

7. FAMA Officer need to enter the remarks then click "Save Remark". before reject.

8. After enter the remarks, FAMA Officer can reject application by click on "Reject" button

Catitan Penilaian	<input type="text"/>	Search
<input type="button" value="Save Remark"/>		
<input type="button" value="Approve"/> <input type="button" value="Reject"/>		

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Approval

Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA	Status Permohonan (Application Status)	Permohonan Lulus (Application Approved)
Nama Syarikat (Company Name)	TEST USER ECHAM 123456B (B123456B)	No. Sijil (Certification No.)	<input type="text" value="SBS110710EB100001"/>
Diluluskan Oleh (Approved By)	Administrator	Tarikh Lulus (Approve Date)	10-07-2011 01:10 PM
Ditolakkan Oleh (Rejected By)		Tarikh Tolak (Reject Date)	
Dibatalkan Oleh (Canceled By)		Tarikh Batal (Cancel Date)	

Maklumat Komoditi (Commodity Details)							
No.	Item No.	Nama Komoditi	Kategori	Saiz	Varieti	Gred Keseluruhan	Approval Code
1	1	Tembikai (Watermelon)	Buah-Buahan Segar	M			

Catitan Penilaian (Verification Remarks)	
<div style="border: 1px solid red; padding: 5px; margin-bottom: 10px;"> <p>10. If FAMA Officer decided to cancel the approved application due to some reason, then click on "Cancel" All the cancel application will be tagged and stored in "Permohonan Batal" status</p> </div>	<div style="border: 1px solid red; padding: 5px; margin-bottom: 10px;"> <p>9. Once the application is approved, "Certification" button will be enable to print the 3P certificate Click to view certificate</p> </div>
Catitan Penilaian: <input style="width: 90%;" type="text"/>	<input type="button" value="Search"/>
<input type="button" value="Save Remark"/>	
<input type="button" value="Cancel"/> <input type="button" value="Certification"/>	

VERIFICATION & APPROVAL PROCESS of 3P Export Application - Approval

Certificate Example



Jadual Kelima
(Peraturan 8 dan 10)
Fifth Schedule
(Regulation 8 and 10)

No. Sijil: SBS110710EB100001

PERATURAN-PERATURAN LEMBAGA PEMASARAN PERTANIAN PERSEKUTUAN
(PENGGRADAN, PEMBUNGKUSAN DAN PELABELAN KELUARAN PERTANIAN) 2008
FEDERAL AGRICULTURAL MARKETING AUTHORITY
(GRADING, PACKAGING AND LABELLING OF AGRICULTURAL PRODUCE) REGULATIONS 2008

SIJIL PERAKUAN PEMATUHAN KELUARAN PERTANIAN YANG DIEKSPORT
CERTIFICATE OF CONFORMITY OF AGRICULTURAL PRODUCE FOR EXPORT

BUTIR-BUTIR MENGENAI PENGEKSPORT/ PARTICULARS OF EXPORTER	
Nama / Name: TEST USER ECHAM	Alamat / Address: BANGSAR SOUTH 40100 BANGSAR SELANGOR
No. Pendaftaran/No. Perbadanan* / Registration no./Corporation no*: E123456B	No. Lesen / License no.: No. Permit / Permit no.:
No. Telefon / Phone no.: 03-33261172	No. Faks / Fax no.:
BUTIR-BUTIR MENGENAI EKSPORT/ PARTICULARS OF EXPORT	
Jenis Keluaran pertanian / Type of Agricultural produce: BUAH-BUAHAN SEGAR	Negara asal / Country of origin:
Pembungkus / Packer: ECHAM PACKING SVCS SDN BHD	Tempat eksport / Place of eksport: PORT KELANG (SWETTENHAM)
Cara pengangkutan / Mode of transport: LAUT	Destinasi / Destination: THAILAND
PERAKUAN GRED/ GRADE CERTIFICATION	
- MERUJUK LAMPIRAN A - - REFER ATTACHMENT A -	

Kami memperakui bahawa keluaran pertanian yang dinyatakan di atas telah digred, dibungkus dan dilabel mengikut kehendak-kehendak Peraturan-Peraturan Lembaga Pemasaran Pertanian Persekutuan (Penggradan, Pembungkusan, dan Pelabelan Keluaran Pertanian) 2008 / We certify that the agricultural produce specified above have been graded, packaged, and labelled in accordance with the requirements of the Federal Agritural Marketing Authority (Grading, Packaging, and Labelling of Agricultural Produce) Regulations 2008.

Dikeluarkan oleh Lembaga Pemasaran Pertanian Persekutuan Malaysia / Issued by the Federal Agricultural Marketing Authority of Malaysia.

Tarikh dan tempat dikeluarkan / Date and place of issue : 10-Jul-2011 IBU PEJABAT FAMA
 Nama pegawai diberi kuasa / Name of authorized officer : Administrator
 Tandatangan / Signature :



VERIFICATION & APPROVAL PROCESS of 3P Application - Import

VERIFICATION & APPROVAL PROCESS of 3P Application - Import

- MAQIS Officer needs to login into eSijil 3P System to verify and approved the 3P Application for Import.



The screenshot shows the eSijil 3P system interface. At the top, there is a navigation bar with the following tabs: Paparan Utama, Import, Eksport, Laporan, and Selenggara. The 'Import' tab is highlighted in yellow and has a red arrow pointing to it. Below the navigation bar, there is a section titled 'Permohonan Pematuhan 3P Import' with a search bar. Underneath, there are several status indicators: 'Draf [0]', 'Permohonan Baru [0]', 'Permohonan Dalam Proses [0]', 'Permohonan Lulus [0]', 'Permohonan Gagal [0]', 'Permohonan Batal [0]', 'Permohonan Lengkap [0]', and 'Permohonan Ditolak - MAQIS [0]'. Below this is another search bar labeled 'Carian'. At the bottom, there is a table titled 'Permohonan Pematuhan 3P Import' with the following columns: No., No. Permohonan, Tarikh Permohonan, Tarikh Pemeriksaan, Tarikh Kelulusan, Syarikat Pemohon, Kategori Komoditi, Pengguna, and Bayaran Tertunggak. The table contains five rows of data.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110709IA100002	10-07-2011 12:27 AM	14-07-2011		MEG HOLDINGS (M) SDN BHD	Buah-Buahan Segar		Ya
2	D110708IH100006	08-07-2011 12:59 PM	31-07-2011		DAGANG NET TECHNOLOGIES SDN BHD	Sayur Segar		Ya
3	D110708IY440011	08-07-2011 12:48 PM	15-07-2011		DNT SDN BHD	Buah-Buahan Segar		Ya
4	D110706IJ250052	06-07-2011 04:20 PM	30-06-2011		HOSEN VEGETABLE	Buah-Buahan Segar		Ya
5	D110706IJ150023	06-07-2011 01:53 PM	10-07-2011		CHAIN HUB SDN BHD	Buah-Buahan Segar		Ya

1. Click on menu "Import".

VERIFICATION & APPROVAL PROCESS of 3P Application - Import

1. All the 3P Application for Import will be tagged and stored according the Status

Paparan Utama ▶ Import Eksport Laporan Selenggara ▶

Permohonan Pematuhan 3P Import

Draf [0]	Permohonan Baru [0]	Permohonan Dalam Proses [0]	Permohonan Lulus [0]
Permohonan Gagal [0]	Permohonan Batal [0]	Permohonan Lengkap [0]	Permohonan Ditolak - MAQIS [0]

Carian

Permohonan Pematuhan 3P Import

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110709IA100002	10-07-2011 12:27 AM	14-07-2011		MEC HOLDINGS (M) SDN BHD	Buah-Buahan Segar	Ya	
2	D110708IH100006	08-07-2011 12:59 PM	31-07-2011		DAGANG NET TECHNOLOGES SDN BHD	Sayur Segar	Ya	
3	D110708IY440011	08-07-2011 12:48 PM	15-07-2011		DNT SDN BHD	Buah-Buahan Segar	Ya	
4	D110708IJ250052	06-07-2011 04:20 PM	30-06-2011		HOSEN VEGETABLE	Buah-Buahan Segar	Ya	
5	D110708IH150023	06-07-2011 01:53 PM	10-07-2011		CHAIN HUB SDN BHD	Buah-Buahan Segar	Ya	

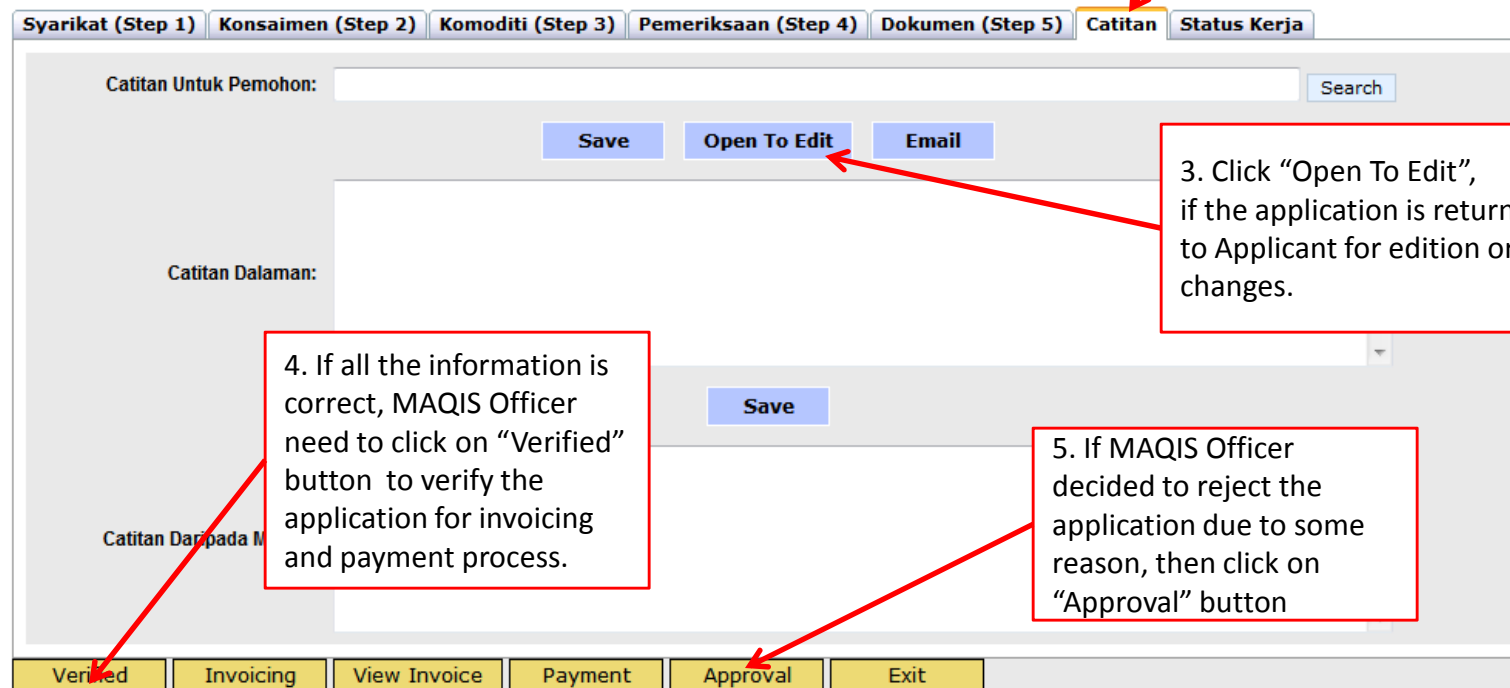
3. Click on "No Permohonan" from the listing displayed to start verify the 3P Application

2. By default system will display the listing of new 3P Applications from the "Permohonan Baru" status

VERIFICATION & APPROVAL PROCESS of 3P Application - Import

1. MAQIS Officer needs to check the application according to the Steps.

2. Under "Catitan" Tab, MAQIS Officer can add in any remarks for the application



3. Click "Open To Edit", if the application is return to Applicant for edition or changes.

4. If all the information is correct, MAQIS Officer need to click on "Verified" button to verify the application for invoicing and payment process.

5. If MAQIS Officer decided to reject the application due to some reason, then click on "Approval" button

VERIFICATION & APPROVAL PROCESS of 3P Application - Import, Verified

Orang Dihubungi (1) <i>(Contact Person)</i>	Tel : 03-90565166 * H/P : 012-4455667 *	Orang Dihubungi (1) <i>(Contact Person)</i>	Tel : 6 H/P : 8 E-mel : 7
Orang Dihubungi (2) <i>(Contact Person)</i>		Orang Dihubungi (2) <i>(Contact Person)</i>	Nama : 11 Tel : 12 H/P : 14 E-mel : 13
No. Lesen <i>(Licence No.)</i>	45747	Faks <i>(Fax)</i>	10
Tarikh Tamat Lesen <i>(Licence Expiry Date)</i>	30-03-2011	Pemohon (Applicant)	
Jenis Syarikat <i>(Company Type)</i>	Pengeksport	Nama Pemohon <i>(Applicant Name)</i>	KANSON *
		No. Kad Pengenalan /No. Pasport	787878787 *
Ejen (Agent)		Pembungkus (Packer)	
Nama Ejen <i>(Agent Name)</i>	Agent4	Application No. generated as P110710IA100002 <input type="button" value="Close"/>	
Kod Ejen <i>(Agent Code)</i>	A5123 *	ROC/ROB	9
Alamat Ejen <i>(Agent Address)</i>	123 456 879	Alamat Pembungkus <i>(Packer Address)</i>	123 2 3
Negara <i>(Country)</i>	MY - MALAYSIA	Negara <i>(Country)</i>	MY - MALAYSIA
Negeri <i>(State)</i>	KUALA LUMPUR	Negeri <i>(State)</i>	JOHOR
Bandar <i>(City)</i>	bandar	Bandar <i>(City)</i>	alkfal
Poskod <i>(Postcode)</i>	55666	Poskod <i>(Postcode)</i>	4
<input type="button" value="Save"/>		<input type="button" value="Next"/>	

After MAQIS Officer click Verified button, system will generate draft Application number to "Permohonan" Application number.

VERIFICATION & APPROVAL PROCESS of 3P Application - Import, Reject

Pematuhan 3P - Kelulusan (Approval)							
No. Permohonan (Application No.)	P110710IA100002			Tarikh Permohonan (Application Date)	10-07-2011 12:27 AM		
Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA			Status Permohonan (Application Status)	Permohonan dalam proses (Application in Process)		
Nama Syarikat (Company Name)	MEC HOLDINGS (M) SDN BHD 379863-W (B379863W)			No. Sijil (Certification No.)	<input type="text"/>		
Diluluskan Oleh (Approved By)				Tarikh Lulus (Approve Date)			
Ditolakkan Oleh (Rejected By)				Tarikh Tolak (Reject Date)			
Dibatalkan Oleh (Canceled By)				Tarikh Batal (Cancel Date)			

Maklumat Komoditi (Commodity Details)							
No.	Item No.	Nama Komoditi	Kategori	Saiz	Varieti	Gred Keseluruhan	Approval Code
1	1	Tembikai (Watermelon)	Buah-Buahan Segar	XL			

Catitan Penilaian (Verification Remark)	
Catitan Penilaian	<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <div style="text-align: right; margin-top: 5px;"> <input type="button" value="Search"/> </div>
<input type="button" value="Save Remark"/>	
<input type="button" value="Approve"/> <input type="button" value="Reject"/>	

2. After enter the remarks, MAQIS Officer can reject application by click on "Reject" button

1. MAQIS Officer need to enter the remarks then click "Save Remark". before reject.

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Invoicing & Payment

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Generate Invoice

1. Click on menu "Import".



The screenshot shows the application's main menu with 'Import' selected. Below the menu, there are statistics for 'Permohonan Pematuhan 3P Import' and a search bar. A table lists the applications with columns for No., No. Permohonan, Tarikh Permohonan, Tarikh Pemeriksaan, Tarikh Kelulusan, Syarikat Pemohon, Kategori Komoditi, Pengguna, and Bayaran Tertunggak.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110709IA100002	10-07-2011 12:27 AM	14-07-2011		MEC HOLDINGS (M) SDN BHD	Buah-Buahan Segar	Ya	
2	D110708IH100006	08-07-2011 12:59 PM	31-07-2011		DAGANG NET TECHNOLOGIES SDN BHD	Sayur Segar	Ya	
3	D110708IY440011	08-07-2011 12:48 PM	15-07-2011		DNT SDN BHD	Buah-Buahan Segar	Ya	
4	D110706IJ250052	06-07-2011 04:20 PM	30-06-2011		HOSEN VEGETABLE	Buah-Buahan Segar	Ya	
5	D110706IJ150023	06-07-2011 01:53 PM	10-07-2011		CHAIN HUB SDN BHD	Buah-Buahan Segar	Ya	

3. Click on "No Permohonan" from the listing displayed to do the invoice and payment for the 3P Application

2. All the verified 3P Applications for Import will be tagged and stored according in the "Permohonan Dalam Proses"

Click on "Permohonan Dalam Proses"

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Generate Invoice

<i>(Contact Person)</i>	H/P : <input type="text"/>	<i>(Contact Person)</i>	H/P : <input type="text"/>
	E-mel : <input type="text"/>		E-mel : <input type="text"/>
Faks (Fax)	<input type="text"/>	Faks (Fax)	<input type="text"/>
No. Kelulusan Pelabelan (Jika ada) <i>(Labeling Approval No. (if applicable))</i>	<input type="text"/>		
No. Lesen <i>(Licence No.)</i>	<input type="text"/>	Pemohon (Applicant)	
Tarikh Tamat Lesen <i>(Licence Expiry Date)</i>	<input type="text"/>	Nama Pemohon <i>(Applicant Name)</i>	testuser *
Jenis Syarikat <i>(Company Type)</i>	-- Sila Pilih --	No. Kad Pengenalan/No. Pasport <i>(IC No./Passport No.)</i>	821207105167 *
Ejen (Agent) <input type="button" value="Search"/>		Pembungkus (Packer) <input type="button" value="Search"/>	
Nama Ejen <i>(Agent Name)</i>	ECHAM FWDG & SHPG (M) SDN BHD *	Nama Pembungkus <i>(Packer Name)</i>	ECHAM PACKING SVCS SDN BHD *
Kod Ejen <i>(Agent Code)</i>	BZ7777 *	ROC/ROB	123456A
Alamat Ejen <i>(Agent Address)</i>	BANDAR BUKIT TINGGI	Alamat Pembungkus <i>(Packer Address)</i>	BANDAR BUKIT ITNGGI
Country	MY - MALAYSIA	Negara (Country)	MY - MALAYSIA
Negeri (State)	SELANGOR	Negeri (State)	SELANGOR
Bandar (City)	KLANG	Bandar (City)	KLANG
Poskod (Postcode)	40100	Poskod (Postcode)	40100
<input type="button" value="Save"/>		<input type="button" value="Next"/>	
<input type="button" value="Invoicing"/> <input type="button" value="View Invoice"/> <input type="button" value="Payment"/> <input type="button" value="Approval"/> <input type="button" value="Exit"/>			

4. Click on "Invoicing" button to do invoice

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Generate Invoice

Pematuhan 3P - Invois (Invoice)							
No. Permohonan <i>(Application No.)</i>	P110710IA100002	Status Permohonan <i>(Application Status)</i>	Permohonan dalam proses (Application in Process)				
Nama Syarikat <i>(Company Name)</i>	MEC HOLDINGS (M) SDN BHD	Tarikh Permohonan <i>(Application Date)</i>	10-07-2011 12:27 AM				
No.	No. Invois	Tarikh Invois	Jumlah	Disediakan Oleh	Bayar		
1	INV110710I0002-1	10-07-2011	2.00	User1	NO		
Tarikh Pemeriksaan <i>(Inspection Date)</i>		14-07-2011		Masa Pemeriksaan <i>(Inspection Time)</i>			
				01:00			
Hari bekerja <i>(Working days)</i>		Kurang Daripada 24 Jam (Less than 24 Hours)					
		1000 kilogram pertama RM 2		1000 kilogram tambahan RM 1			
Butiran Fi (Details of Fees)		Remarks			RM		
<div style="border: 1px solid red; padding: 5px; width: fit-content;">5. Fill up the invoice data entry</div>	a) Pemeriksaan pematuhan <i>(Conformity inspection)</i>	No.	Lot No.	Nama Komoditi	Kategori	Jumlah Kuantiti	2.00
		1	1	Watermelon	Buah-Buahan Segar	100.00 KGM	<input type="checkbox"/> Dikecualikan daripada invois (Exclude from invoice)
	b) Fi tambahan bagi pemeriksaan pematuhan semasa bukan waktu bekerja <i>Additional fee for conformity inspection during non-working hours</i>	Jam (Hours) <input type="text"/>		Bilangan Pegawai (Number of officer) <input type="text"/>			<input type="text"/>
	c) Caj pengangkutan ke premis pengeksport bagi pemeriksaan pematuhan <i>Transportation charge to premises of exporter for conformity inspection</i>	Jarak (Distance) <input type="text"/> KM					<input type="text"/>
d) Deposit	- Sila Pilih - <input type="text"/>					<input type="text"/>	
Total Invoice Amount					<input type="text"/>		
Total Need to Pay					<input type="text"/>		
<div style="border: 1px solid red; padding: 5px; width: fit-content; margin: 0 auto;">7. Click on "PDF" button to view invoice</div>							
<div style="border: 1px solid red; padding: 5px; width: fit-content; margin: 0 auto;">6. Click on "Save" button to generate invoice</div>							
<div style="display: flex; justify-content: center; gap: 10px;"> Save Reset Delete PDF Calculate </div>							



VERIFICATION & APPROVAL PROCESS of 3P Import Application - Generate Invoice



IBU PEJABAT FAMA
 LEMBAGA PEMASARAN PERTANIAN PERSEKUTUAN
 BANGUNAN FAMA POINT,
 LOT 17304, JALAN PERSIARAN SATU
 40911 SHAH ALAM SELANGOR.
 Tel: 03-55446929 Fax: 03-55446922
 Email: famaSupport@gmail.com

3P CONFORMITY INSPECTION INVOICE

Bill To: MEC HOLDINGS (M) SDN BHD (379863-W (B379863W)) 1257-1-9(1 ST FLOOR) CAPITAL INDUSTRIAL CENTRE 6 3/4 MILES 57100 GEORGE TOWN PULAU PINANG	Invoice Date: 10-July-2011 Invoice No.: INV11071010002-2 Payment Terms : Invoice Ref. no.: P1107101A100002
---	---

INVOICE DETAILS					Fee (RM)	Total Fee (RM)
A. CONFORMITY INSPECTION FEE						
No.	Item No.	Commodity Name	Category Commodity	Quantity		
1	1	Watermelon	Buah-Bushan Segar	100.00 KGM		
				Total Quantity	100.00 KGM	
				First 1000 kilogram and below	100.00 KGM	2.00
				Subsequent every 1000 kilogram	0.00 KGM	0.00
						2.00
B. TRANSPORTATION CHARGE TO PREMISES OF EXPORTER FOR CONFORMITY INSPECTION						
Total travel KM to client's inspection location:					2 KM	
1	Minimum transportation charge for first 100 km from the main or any branch office of the Authority				100.00	
2	Transportation charges after 101 km; No of KM:			0 KM X RM 0.70 per KM	0.00	100.00
GRAND TOTAL CONFORMITY INSPECTION FEE						122.00
LESS: DEPOSIT PAID FOR CONFORMITY INSPECTION						
<input checked="" type="checkbox"/> During Working Hours						50.00
<input type="checkbox"/> During Non-Working Hours						
TOTAL INVOICE AMOUNT TO PAY						72.00

Amount in Ringgit Malaysia (RM): Seventy-two only

THIS IS A COMPUTER GENERATED INVOICE, NO SIGNATURE IS REQUIRED
 IF YOU ARE MAKING PAYMENT BY CASH, PLEASE ASK FOR OFFICIAL RECEIPT
 ALL CHEQUE SHOULD BE CROSSED AND MADE PAYABLE TO :

Page 1 of 1
 10-Jul-2011

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Payment Entry

1. Click on menu "Import".



The screenshot shows the 'Import' menu selected in the top navigation bar. Below it, there are statistics for 'Permohonan Pematuhan 3P Import' and a search bar. The main content is a table of import applications.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Keputusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110709IA100002	10-07-2011 12:27 AM	14-07-2011		MEC HOLDINGS (M) SDN BHD	Buah-Buahan Segar		Ya
2	D110708IH100006	08-07-2011 12:59 PM	31-07-2011		DAGANG NET TECHNOLOGIES SDN BHD	Sayur Segar		Ya
3	D110708IY440011	08-07-2011 12:48 PM	15-07-2011		DNT SDN BHD	Buah-Buahan Segar		Ya
4	D110706IJ250052	06-07-2011 04:20 PM	30-06-2011		HOSEN VEGETABLE	Buah-Buahan Segar		Ya
5	D110706IJ150023	06-07-2011 01:53 PM	10-07-2011		CHAIN HUB SDN BHD	Buah-Buahan Segar		Ya

3. Click on "No Permohonan" from the listing displayed to do the invoice and payment for the 3P Application

2. All the verified 3P Applications for Import will be tagged and stored according in the "Permohonan Dalam Proses"

Click on "Permohonan Dalam Proses"

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Payment Entry

<i>(Contact Person)</i>	H/P : <input type="text"/>	<i>(Contact Person)</i>	H/P : <input type="text"/>
	E-mel : <input type="text"/>		E-mel : <input type="text"/>
Faks (Fax)	<input type="text"/>	Faks (Fax)	<input type="text"/>
No. Kelulusan Pelabelan (Jika ada) <i>(Labeling Approval No. (if applicable))</i>	<input type="text"/>		
No. Lesen (Licence No.)	<input type="text"/>	Pemohon (Applicant)	
Tarikh Tamat Lesen <i>(Licence Expiry Date)</i>	<input type="text"/>	Nama Pemohon <i>(Applicant Name)</i>	testuser *
Jenis Syarikat <i>(Company Type)</i>	-- Sila Pilih --	No. Kad Pengenalan/No. Pasport <i>(IC No./Passport No.)</i>	821207105167 *
Ejen (Agent) <input type="button" value="Search"/>		Pembungkus (Packer) <input type="button" value="Search"/>	
Nama Ejen <i>(Agent Name)</i>	ECHAM FWDG & SHPG (M) SDN BHD *	Nama Pembungkus <i>(Packer Name)</i>	ECHAM PACKING SVCS SDN BHD *
Kod Ejen <i>(Agent Code)</i>	BZ7777 *	ROC/ROB	123456A
Alamat Ejen <i>(Agent Address)</i>	BANDAR BUKIT TINGGI	Alamat Pembungkus <i>(Packer Address)</i>	BANDAR BUKIT ITNGGI
Country	MY - MALAYSIA	Negara (Country)	MY - MALAYSIA
Negeri (State)	SELANGOR	Negeri (State)	SELANGOR
Bandar (City)	KLANG	Bandar (City)	KLANG
Poskod (Postcode)	40100	Poskod (Postcode)	40100
<input type="button" value="Save"/>		<input type="button" value="Next"/>	
<input type="button" value="Invoicing"/> <input type="button" value="View Invoice"/> <input style="background-color: #FFD700;" type="button" value="Payment"/> <input type="button" value="Approval"/> <input type="button" value="Exit"/>			

4. Click on "Payment" button to do payment entry

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Payment Entry

Pematuhan 3P - Bayaran (Payment)								
Nama Syarikat <small>(Company Name)</small>	MEC HOLDINGS (M) SDN BHD <input type="text" value="Search"/>			No. Resit(Receipt No.)		<input type="text" value="PYM110710IPF0001"/>		
ROC(ROC)	379863-W (B379863W)			Tarikh Resit(Receipt Date)		<input type="text" value="10-07-2011"/>		
Resit Disediakan Oleh <small>(Receipt Prepared By)</small>	Administrator			Status Resit(Receipt Status)		New		
Resit Dibatalkan Oleh <small>(Receipt Canceled By)</small>				Tarikh Batal(Canceled Date)				
Invois (Invoice)								
<input type="checkbox"/>	No.	No. Invois	Tarikh Invois	Jumlah	Deposit	No. Permohonan	Disediakan Oleh	Bayar
<input type="checkbox"/>	1	INV110705I0001-1	05-07-2011	1.00	0	P110705IB100001	Admin	NO
<input type="checkbox"/>	2	INV110705E0003-1	05-07-2011	4.00	0	P110705EIPF0002	Admin	NO
<input checked="" type="checkbox"/>	3	INV110710I0002-1	10-07-2011	2.00	0	P110710IA100002	User1	NO
<input checked="" type="checkbox"/>	4	INV110710I0002-2	10-07-2011	72.00	50	P110710IA100002	Admin	NO
Jumlah Bayaran (Total Payment)				RM 74.00 + RM 50 (Deposit) = RM 124.00				
Jumlah Amaun Dibayar (Total Payment Amount)				<input type="text" value="74.00"/>				
Bayaran Mod (Mode of Payment)				== Sila Pilih == <input type="button" value="v"/>				
No. Cek/Wang Pos(Cheque/Money Order No.)				<input type="text"/>				
Catitan (Remarks)				<input type="text"/>				
				<input type="checkbox"/> Tiada Bayaran Dikenakan sehingga 30 Nov 2011				
				<input type="button" value="Save"/> <input type="button" value="New"/> <input type="button" value="Search"/> <input type="button" value="Cancel"/> <input type="button" value="PDF"/>				

5. Fill up the payment data entry

6. Click on "Save" button to generate receipts

7. Click on "PDF" button to view receipts

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Approval

After the grading & inspection complete, the MAQIS Officer who is in charged for approving the 3P Application needs to login to eSijil 3P system to approve the application

1. Click on menu "Import".



The screenshot shows the eSijil 3P system interface. At the top, there is a navigation menu with 'Paparan Utama', 'Import', 'Eksport', 'Laporan', and 'Selenggara'. Below this is a summary section for 'Permohonan Pematuhan 3P Import' with various status counts. A search bar is present below the summary. The main part of the screenshot is a table titled 'Permohonan Pematuhan 3P Import' with the following columns: No., No. Permohonan, Tarikh Permohonan, Tarikh Pemeriksaan, Tarikh Kelulusan, Syarikat Pemohon, Kategori Komoditi, Pengguna, and Bayaran Tertunggak. The table contains five rows of application data.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	D110709IA100002	10-07-2011 12:27 AM	14-07-2011		MEC HOLDINGS (M) SDN BHD	Buah-Buahan Segar		Ya
2	D110708IH100006	08-07-2011 12:59 PM	31-07-2011		DAGANG NET TECHNOLOGIES SDN BHD	Sayur Segar		Ya
3	D110708IY440011	08-07-2011 12:48 PM			DNT SDN BHD	Buah-Buahan Segar		Ya
4	D110706IJ250052	06-07-2011 04:20 PM			HOSEN VEGETABLE	Buah-Buahan Segar		Ya
5	D110706IH150023	06-07-2011 01:53 PM			CHAIN HUB SDN BHD	Buah-Buahan Segar		Ya

3. Click on "No Permohonan" from the listing displayed to approve the 3P Application

2. All the 3P Applications for Import will be tagged and stored according in the "Permohonan Dalam Proses" status after grading & inspection completed

Click on "Permohonan Dalam Proses"

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Approval

	NIP : <input type="text"/>		NIP : <input type="text"/>
	E-mel : <input type="text"/>		E-mel : <input type="text"/>
Faks (Fax)	<input type="text"/>	Faks (Fax)	<input type="text"/>
No. Kelulusan Pelabelan (Jika ada) <small>(Labeling Approval No. (if applicable))</small>	<input type="text"/>		
No. Lesen (Licence No.)	<input type="text"/>	Pemohon (Applicant)	
Tarikh Tamat Lesen <small>(Licence Expiry Date)</small>	<input type="text"/>	Nama Pemohon <small>(Applicant Name)</small>	<input type="text" value="testuser"/> *
Jenis Syarikat <small>(Company Type)</small>	<input type="text" value="-= Sila Pilih =-"/> ▾	No. Kad Pengenal/No. Pasport <small>(IC No./Passport No.)</small>	<input type="text" value="821207105167"/> *
Ejen (Agent) <input type="button" value="Search"/>		Pembungkus (Packer) <input type="button" value="Search"/>	
Nama Ejen <small>(Agent Name)</small>	<input type="text" value="ECHAM FWDG & SHPG (M) SDN BHD"/> *	Nama Pembungkus <small>(Packer Name)</small>	<input type="text" value="ECHAM PACKING SVCS SDN BHD"/> *
Kod Ejen <small>(Agent Code)</small>	<input type="text" value="BZ7777"/> *	ROC/ROB	<input type="text" value="123456A"/>
	<input type="text" value="BANDAR BUKIT TINGGI"/>	Alamat Pembungkus <small>(Packer Address)</small>	<input type="text" value="BANDAR BUKIT ITNGGI"/>
	<input type="text" value="MY - MALAYSIA"/> ▾	Negara (Country)	<input type="text" value="MY - MALAYSIA"/> ▾
	<input type="text" value="SELANGOR"/> ▾	Negeri (State)	<input type="text" value="SELANGOR"/> ▾
Bandar (City)	<input type="text" value="KLANG"/>	Bandar (City)	<input type="text" value="KLANG"/>
Poskod (Postcode)	<input type="text" value="40100"/>	Poskod (Postcode)	<input type="text" value="40100"/>
<input type="button" value="Save"/>		<input type="button" value="Next"/>	
<input type="button" value="Invoicing"/> <input type="button" value="View Invoice"/> <input type="button" value="Approval"/> <input type="button" value="Exit"/>			

4. Click on "Approval" button to approve or reject application

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Approval

Pematuhan 3P - Kelulusan (Approval)							
No. Permohonan (Application No.)	P110710IA100002	Tarikh Permohonan (Application Date)	10-07-2011 12:27 AM				
Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA	Status Permohonan (Application Status)	Permohonan dalam proses (Application in Process)				
Nama Syarikat (Company Name)	MEC HOLDINGS (M) SDN BHD 379863-W (B379863W)	No. Sijil (Certification No.)	<input type="text"/>				
Diluluskan Oleh (Approved By)		Tarikh Lulus (Approve Date)					
Ditolakkan Oleh (Rejected By)		Tarikh Tolak (Reject Date)					
Dibatalkan Oleh (Canceled By)		Tarikh Batal (Cancel Date)					

Maklumat Komoditi (Commodity Details)							
No.	Item No.	Nama Komoditi	Kategori	Saiz	Varieti	Gred Keseluruhan	Approval Code
1	1	Tembikai (Watermelon)	Buah-Buahan Segar	XL			

5. If all the information is correct, MAQIS Officer needs to click on "Approve" button to approved the application.

6. MAQIS Officer need to enter the remarks then click "Save Remark". before reject.

7. After enter the remarks, MAQIS Officer can reject application by click on "Reject" button

Catitan Penilaian

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Approval

Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA	Status Permohonan (Application Status)	Permohonan Lulus (Application Approved)
Nama Syarikat (Company Name)	TEST USER ECHAM 123456B (B123456B)	No. Sijil (Certification No.)	<input type="text" value="SBS110710EB100001"/>
Diluluskan Oleh (Approved By)	Administrator	Tarikh Lulus (Approve Date)	10-07-2011 01:10 PM
Ditolakkan Oleh (Rejected By)		Tarikh Tolak (Reject Date)	
Dibatalkan Oleh (Canceled By)		Tarikh Batal (Cancel Date)	

Maklumat Komoditi (Commodity Details)							
No.	Item No.	Nama Komoditi	Kategori	Saiz	Varieti	Gred Keseluruhan	Approval Code
1	1	Tembikai (Watermelon)	Buah-Buahan Segar	M			

Catitan Penilaian (Verification Remarks)	
<div style="border: 1px solid red; padding: 5px; margin-bottom: 10px;"> <p>9. If MAQIS Officer decided to cancel the approved application due to some reason, then click on "Cancel" All the cancel application will be tagged and stored in "Permohonan Batal" status</p> </div>	<div style="border: 1px solid red; padding: 5px; margin-bottom: 10px;"> <p>8. Once the application is approved, "Certification" button will be enable to print the 3P certificate Click to view certificate</p> </div>
Catitan Penilaian: <input style="width: 90%;" type="text"/>	<input type="button" value="Search"/>
<input type="button" value="Save Remark"/>	
<input type="button" value="Cancel"/> <input type="button" value="Certification"/>	

VERIFICATION & APPROVAL PROCESS of 3P Import Application - Approval

Certificate Example



Jadual Kelima
(Peraturan 8 dan 10)
Fifth Schedule
(Regulation 8 and 10)

No. Sijil: SSS110706IJ330001

PERATURAN-PERATURAN LEMBAGA PEMASARAN PERTANIAN PERSEKUTUAN
(PENGGRADAN, PEMBUNGGUSAN DAN PELABELAN KELUARAN PERTANIAN) 2008
FEDERAL AGRICULTURAL MARKETING AUTHORITY
(GRADING, PACKAGING AND LABELLING OF AGRICULTURAL PRODUCE) REGULATIONS 2008

SIJIL PERAKUAN PEMATUHAN KELUARAN PERTANIAN YANG DIIMPORT
CERTIFICATE OF CONFORMITY OF AGRICULTURAL PRODUCE FOR IMPORT

BUTIR-BUTIR MENGENAI PENGIMPOR/ PARTICULARS OF IMPORTER	
Nama / Name: SOUTHERN FORWARDTRAN SDN BHD	Alamat / Address: NO.28 JALAN LAMPAM 41 TAMAN TG. PUTERI RESORT 81700 JOHOR BAHRU JOHOR
No. Pendaftaran/No. Perbadanan / Registration no./Corporation no.: BB44663	No. Lesen / License no.:
No. Telefon / Phone no.: 072628670	No. Permit / Permit no.:
No. Faks / Fax no.:	
BUTIR-BUTIR MENGENAI IMPORT/ PARTICULARS OF IMPORT	
Jenis Keluaran pertanian / Type of Agricultural produce: SAYUR SEGAR	Negara asal / Country of origin:
Pembungkus / Packer: LAM N LIM	Tempat import / Place of import: YANTIAN
Cara pengangkutan / Mode of transport: LAUT	Destinasi / Destination:
PERAKUAN GRED/ GRADE CERTIFICATION	
- MERUJUK LAMPIRAN A - - REFER ATTACHMENT A -	

Kami memperakui bahawa keluaran pertanian yang dinyatakan di atas telah digred, dibungkus dan dilabel mengikut kehendak-kehendak Peraturan-Peraturan Lembaga Pemasaran Pertanian Persekutuan (Penggradan, Pembungkusan, dan Pelabelan Keluaran Pertanian) 2008 / We certify that the agricultural produce specified above have been graded, packaged, and labelled in accordance with the requirements of the Federal Agritural Marketing Authority (Grading, Packaging, and Labeling of Agricultural Produce) Regulations 2008.

Dikeluarkan oleh Lembaga Pemasaran Pertanian Persekutuan Malaysia / Issued by the Federal Agricultural Marketing Authority of Malaysia.

Tarikh dan tempat dikeluarkan / Date and place of issue : 08-Jul-2011 IBU PEJABAT FAMA
 Nama pegawai diberi kuasa / Name of authorized officer : Administrator
 Tandatangan / Signature :



Releasing the Consignment for Import & Export

Releasing the Consignment for Import & Export

All the approved applications need to be release by MAQIS Officer at the point of Custom Station in order the import or export the consignments.

MAQIS Officer needs to login into eSijil 3P System to release the consignment.

1. Click on menu "Eksport".



The screenshot shows the eSijil 3P system interface. At the top, there is a navigation menu with options: Paparan Utama, Import, Eksport, Laporan, and Selenggara. Below this, there is a section for 'Permohonan Pematuhan 3P Eksport' with various status filters: Draft [41], Permohonan Baru [2], Permohonan Dalam Proses [4], Permohonan Lulus [2], Permohonan Gagal [0], Permohonan Batal [0], Permohonan Lengkap [2], and Permohonan Ditolak - MAQIS [0]. Below this is a search bar and a table titled 'Permohonan Pematuhan 3P Export'.

No.	No. Permohonan	Tarikh Permohonan	Tarikh Pemeriksaan	Tarikh Kelulusan	Syarikat Pemohon	Kategori Komoditi	Pengguna	Bayaran Tertunggak
1	P110710EIPF0001	08-07-2011 03:50 PM	26-07-2011	10-07-2011 01:10 PM	TEST USER ECHAM	Buah-Buahan Segar	Administrator	Tidak
2	P110704JBH0016	06-07-2011 03:02 PM			CHAIN HUB SDN BHD	Buah-Buahan Segar	Administrator	Ya

3. Click on "No Permohonan" from the listing displayed to verify and release the consignment

2. All the approved application will tagged and stored in "Permohonan Lulus" folder

Click on "Permohonan Lulus"

Releasing the Consignment for Import & Export

Permohonan Pematuhan 3P									
No. Permohonan (Application No.)	P110608EIPF0002	No. Sijil (Certification No.)	SB110608EB100001						
Pejabat FAMA (FAMA Office)	IBU PEJABAT FAMA	Status Permohonan (Application Status)	Permohonan Lulus (Application Approved)						
Jenis Permohonan (Application Type)	EXPORT	Tarikh Diuluskan (Approve Date)	08-06-2011 12:58 PM						
Dilepaskan Oleh (Release By)		Tarikh Pelepasan (Release Date)							
Ditolakan Oleh (Reject By)		Tarikh Ditolak (Reject Date)							
Butir-Butir Mengenai Pengeksport/Pengimport (Particulars of Exporter/Importer)									
Nama Syarikat (Company Name)	SYARIKAT PERTANIAN SAMAD SDN BHD	Alamat (Address)	LOT 5, JALAN PADANG TEMBAK, 47300 SHAH ALAM SELANGOR						
No. Pendaftaran / No. Perbadanan (Registration No./Corporation No.)	456789-X (A456789X)	No. Lesen (Licence No.)							
		No. Permit (Permit No.)	EP3321						
No. Telefon (Phone No.)	603-78789999	No. Faks (Fax No.)							
Butir-Butir Mengenai Eksport/Import (Particulars of Export/Import)									
Buah-Buahan Segar		Negara Asal (Country of Origin)							
CHAN PERFECT PACKAGING SDN BHD		Tempat Eksport/Tempat Import (Place of Export/Place of Import)	KLANG, MALAYSIA						
Laut		Destinasi (Destination)	ARGENTINA						
Maklumat Komoditi (Commodity Details)									
	<u>Kategori</u>	<u>Saiz</u>	<u>Varieti</u>	<u>Gred</u>	<u>No. Kelulusan</u>	<u>Bil. Bungkus</u>	<u>Jenis Label</u>	<u>Anqqaran Berat</u>	<u>Negara Asal</u>
(t)	Buah-Buahan Segar	XL	BAKA B	Gred 1	000015/11	12 BOX	Printing	1000 KG	
papaya)	Buah-Buahan Segar	L		Premium	000016/11	30 BOX	Pri		
Catitan Penilaian (Verification Remarks)									
Catitan Penilaian									
	Save Remark								
	<input type="button" value="Release"/> <input type="button" value="Reject"/> <input type="button" value="Certification"/>								

6. If MAQIS Officer decided to reject the consignment due to some reason, then need to enter remarks in Catitan Penilaian box and click "Save Remark" button before click "Reject" button

4. Click on "Certification" to view eSijil 3P

5. MAQIS Officer need to click in order to release the consignment